

South Carolina School Districts Recertification Computation Sheet for Professional Educator's Certificate

Last name	First name	M.I.	Former name if needed
Social Security # (optional)	SC Certificate # (required)	Highest degree	*Certificate Validity Period <div style="text-align: right; margin-right: 20px;"> ___/___/___ to 06/30/___ </div>

*All points must fall within the certificate validity period. However, you may include points earned starting May 1st of the beginning validity year.

OPTION/DESCRIPTION/MAXIMUM POINTS

Course No./Title	Ending Date	Administrator's Preapproval If required	Points Earned
Option 1: College Credit (120)			
Graduate Course No./Title College			
Undergraduate Course No./Title College			
Option 2: SDE Certificate Renewal Course (120)			
Course No./Title Location			
Course No./Title Location			
Option 3: District Point Plan for Certificate Renewal (120)			
Activity Location			
Activity Location			
Option 4: Publications (60)			
Title Publisher Date Published			
Title Publisher Date Published			
Option 5: Instruction (60)			
Workshop or Course Title Location			
Workshop or Course Title Location			
Option 6: Professional Training (120)			
Title Sponsoring Organization / Agency			
Title Sponsoring Organization / Agency			
Option 7: Professional Assessor/Evaluator (60)			
Type Duties			
Type Duties			
Option 8: Mentorship, Supervision, or Mentoring (60)			
Type			
Type			
Type			
Type			
Continued on page two...			

Course No./Title	Ending Date	Administrator's Preapproval if required	Points Earned
Option 9: Educational Project, Collaboration, Grant, or Research (60)			
Type of Project, Collaboration, Grant, or Research			
Type of Project, Collaboration, Grant, or Research			
Option 10: Professional Development Activity (60)			
Title Sponsoring Organization/Agency			
Title Sponsoring Organization/Agency			
Option 11: Professional Development Activity - CEU Credit (120)			
Title			
Title			
Title			
Title			
Total Renewal Credits Earned > >			

Please check ONE of the following choices.

- I give permission for my District Renewal Credit Plan Coordinator to access my certificate records on file at the Division of Teacher Quality, Office of Teacher Certification, in order to retrieve my completed course work transcripts to use toward my renewal.
- I do not give permission for my District Renewal Plan Coordinator to retrieve my certification records. I understand that I will be responsible for obtaining an official transcript from the college/university which shows my completed course work that I will use toward the renewal of my certificate.
- I do not currently have college credit on file with the Division of Teacher Quality, Officer of Teacher Certification, to use toward my professional educator's certificate renewal.

Please check one of the following:

- | | |
|---|--|
| <input type="checkbox"/> This completes my Renewal Credit points for this cycle. Please renew my certificate. | <input type="checkbox"/> This is a partial submission of Renewal Credit points. My certificate is not ready for renewal. |
|---|--|

Signature of Educator: _____ Date: _____

Signature of Administrator: _____ Date: _____