

Title I Procedures for Responding to Parents

Parents Right to Know

Florence Four School District

Parents will be notified annually of their rights to be informed of the highly certified status of teachers and teaching assistants in the individual schools. *Parents Rights to Know* information will be published on the district's web page, school's web page, and in the Title I newsletter.

Parents'/Guardians Rights Notification

Parents/Guardians in Florence County School District Four have the right to learn about the following qualifications of their child's teacher: state licensure requirements for the grade level and content areas taught, the current licensing status of your child's teacher, and baccalaureate/graduate certification/degree. You may also request the qualifications of an instructional paraprofessional who serves your student in a Title I program or if your school operates a schoolwide Title I program. Parents/Guardians may request this information from the Office of the Superintendent by calling 843-346-3956 or by sending a letter of request to the Office of the Superintendent (304 Kemper Street, SC, 29161).

Florence County School District Four ensures that parents will be notified in writing if their child has been assigned, or has been taught by a teacher for four or more consecutive weeks by a teacher who is not considered highly certified.

School officials shall provide a full and timely response to any parent recommendations concerning the program, and in the case that such recommendations are rejected, will explain the basis for the decision.

The response to a parent's request will be delivered in one or more of the following formats:

Conference

Letter

Email

Phone Call

***Follow-up communication will be provided, if needed.

www.florence4.k12.sc.us • [@florencefourschools](https://twitter.com/florencefourschools)

304 Kemper St. • Timmons ville, SC 29161 • P: 843.346.3956 • F: 843.346.5159
